

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on February 6, 2018 at 5:00 p.m.

Chairman Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

The Pledge to the American Flag was given.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Allen J. Balog	Kathy Pangle
Daniel R. Czajkowski	Dennis Allen

Commissioner Dobberteen was absent.

Also present: Teresa Doehring, County Administrator and Ryan Post, Finance Director

AGENDA

Chairman Allen asked that the AFSCME letter of understanding be added to the agenda.

It was moved by Commissioner Balog and seconded by Commissioner Czajkowski that the agenda be approved as amended. Motion carried.

COMMUNICATIONS

Email from Diana DeGraaf, Re: Resignation from Building Authority Board.

Letter from Michigan Public Service Commission, Re: Notice of hearing on January 30, 2018 to consider Network Billing Systems, LLC, dba Fusion dba Solex's application to provide basic local exchange services in the State of Michigan.

Resolution from Eaton County, Re: Opposing HB 5096-5098.

Resolution from Gratiot County, Re: Opposing HB 5096-5098.

Newsletter from Port of Battle Creek – Foreign-Trade Zone 43, Winter 2017.

It was moved by Commissioner Balog and seconded by Commissioner Pangle that the communications be placed on file. Motion carried.

CITIZENS' COMMENT

Christy Trammell, Three Rivers Area Chamber of Commerce Executive Director, commended the Commission on the adoption of the civility statement.

Gordon Evilsizor, Florence Township Supervisor, commented on the funds that Three Rivers placed in its budget for the sports complex.

Lynn McLeod, 3620 Middlebury in Kalamazoo, commented on the sports complex.

Jerry Ware, 29251 E Highway US 12, commented on the citizen comment time.

MINUTES APPROVED

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski that the minutes for January 16, 2018 be approved as presented. Motion carried.

MICHIGAN STATE UNIVERSITY EXTENSION ANNUAL REPORT

It was moved by Commissioner Balog and seconded by Commissioner Pangle to accept the report and place it on file. Motion carried.

2018 AGREEMENT FOR EXTENSION SERVICES RENEWAL

It was moved by Commissioner Balog and seconded by Commissioner Czajkowski to approve the 2018 agreement with MSU-e. Motion carried 4-0 upon a roll call vote.

KOFILE SOFTWARE RENEWAL

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski to approve the software agreement for the clerks and register of deeds office. Motion carried 4-0 upon a roll call vote.

AFSCME LETTER OF UNDERSTANDING (GENERAL UNIT)

It was moved by Commissioner Pangle and seconded by Commissioner Balog to approve the letter of understanding. Motion carried 4-0 upon a roll call vote.

NOMINATIONS/APPOINTMENTS

It was moved by Commissioner Pangle and seconded by Commissioner Balog to appoint Joe Woodin to the Southcentral Michigan Planning Council with a term expiring February 5, 2021. Motion carried.

ADMINISTRATOR'S REPORT

Ms. Doehring had nothing further to report.

FINANCE DIRECTOR'S REPORTS

Mr. Post presented the following reports:

Per Diem and Expenses

Dennis Allen - 6 category 1: 12/04, 12/12, 1/4, 1/9, 1/10, 1/31	\$ 300.00
Allen Balog - 12 category 1: 12/20, 12/21, 1/9, 1/10 x 2, 1/15, 1/17, 1/19, 1/25, 1/31 x 2, 2/2	600.00
Daniel Czajkowski - 2 category 1: 1/10, 2/1	100.00
Kathy Pangle - 13 category 1: 12/29, 1/9 x 2, 1/17 x 2, 1/22, 1/23 x 2, 1/25, 1/31, 2/1, 2/2, 2/6	<u>650.00</u>
	\$1,650.00
Allen Balog	\$ 168.81
Daniel Czajkowski	25.07
Kathy Pangle	<u>237.12</u>
	\$ 431.00

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski to approve the per diem and expenses. Motion carried.

Budget Amendments

BUDGET FOR COA BROADWAY START-UP COSTS	
COMMISSION ON AGING	
Increase Use of Fund Balance (#273-672-676.000)	98,822
Increase Broadway Start of Costs (#273-672-971.200)	98,822

Note: To record \$ 98,822 amendment to Commission on Aging approved budget. The purpose of this amendment is to increase the budgeted use of fund balance for beginning expenses of the renovation of property located at 1200 W. Broadway in Three Rivers which were budgeted in 2017 but not yet expended. This amendment is reflected in the County's 2018 fiscal year which has a December 31st year end.

BUDGET FOR COA BROADWAY START-UP COSTS	
COMMISSION ON AGING	
Increase Use of Fund Balance (#273-672-676.000)	5,000
Increase Broadway Start of Costs (#273-672-971.200)	5,000

Note: To record \$ 5,000 amendment to Commission on Aging approved budget. The purpose of this amendment is to increase the budgeted use of fund balance for Senior Housing Market Research in relation to the property located at 1200 W. Broadway in Three Rivers. This amendment is reflected in the County's 2018 fiscal year which has a December 31st year end.

It was moved by Commissioner Balog and seconded by Commissioner Pangle to approve the budget amendments. Motion carried.

Bills

Expenditure Type	General Fund	Other Funds	Total
Operating	965,803.43	2,922,319.70	3,888,123.13
Payroll	<u>786,911.54</u>	<u>252,162.40</u>	<u>1,039,073.94</u>
	1,752,714.97	3,174,482.10	4,927,197.07

It was moved by Commissioner Czajkowski and seconded by Commissioner Pangle to approve payment of the bills. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Chairman Allen stated that the Committee had not met.

Judiciary

Commissioner Balog stated that the Committee had not met.

Physical Resources

Commissioner Czajkowski stated that the Committee had not met.

Executive/Committee of the Whole

Chairman Allen stated that the minutes were available.

Other

Commissioner Pangle noted the upcoming services offered by the Human Services Commission. She also noted the opportunity for the Solid Waste Committee to replace the 1998 Solid Waste Plan for the community.

CHAIRMAN’S REPORT

Chairman Allen had nothing further to report.

COMMISSIONERS’ COMMENTS

County Clerk Oswald noted the new election equipment and thanked Jamie Clark and CMS on behalf of the Election Commission for providing a heated warehouse space, forklifts, and loading docks. With equipment being delivered on pallets, the facility was perfect for receiving and distributing the election equipment to the local municipalities.

Commissioner Czajkowski congratulated Director Carolyn Grace for the invasive species grant that the St. Joseph County Conservation District received.

ADJOURNMENT

At 5:25 p.m., it was moved by Commissioner Balog and seconded by Commissioner Pangle that the St. Joseph County Board of Commissioners adjourn until February 20, 2018 at 5:00 p.m. Motion carried.

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Lindsay Oswald, County Clerk

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Dennis Allen, Chairman