

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on February 20, 2018 at 5:00 p.m.

Chairman Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

The Pledge to the American Flag was given.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

| | |
|----------------------|--------------------|
| Allen J. Balog | John L. Dobberteen |
| Daniel R. Czajkowski | Kathy Pangle |
| | Dennis Allen |

Also present: Teresa Doehring, County Administrator and Ryan Post, Finance Director

AGENDA

It was moved by Commissioner Balog and seconded by Commissioner Pangle that the agenda be approved as presented. Motion carried.

COMMUNICATIONS

Minutes of the Animal Control Advisory Board meeting of January 17, 2018.

It was moved by Commissioner Balog and seconded by Commissioner Dobberteen that the communications be placed on file. Motion carried.

CITIZENS' COMMENT

Riley Brazo, 24951 Fawn River Road in Sturgis, commented on Farm Bureau events.

Rich Baker, 28841 Hackman Road in Burr Oak, commented on the opportunities for youth in farming.

Tim Carls, 63044 Klinger Lake Road in Florence, commented on the budget decisions.

Charlene Zavala, Bridgette Drive of Three Rivers, commented on the sports complex.

Rebecca Shank, 385 S. Washington of Constantine, commented on parks projects, annual reports, and marijuana dispensaries.

MINUTES APPROVED

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski that the minutes for February 6, 2018 be approved as presented. Motion carried.

JUVENILE REGISTER POSITION

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski to fill the juvenile register position. Motion carried 3-2 upon a roll call vote with Commissioners Balog and Dobberteen dissenting.

COVERED BRIDGE DAYS

It was moved by Commissioner Balog and seconded by Commissioner Pangle to approve the use of County property for Covered Bridge Days on July 13 & 14, 2018. Motion carried.

OUT-OF-STATE TRAVEL

It was moved by Commissioner Pangle and seconded by Commissioner Balog to approve the travel for training through ImageSoft. Motion carried.

NOMINATIONS/APPOINTMENTS

It was moved by Commissioner Balog and seconded by Commissioner Czajkowski to reappoint Laura Barley, Suzanne Lee, and Kathy Pangle to the Animal Control Shelter Advisory Board with terms expiring December 31, 2020. Motion carried.

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski to appoint Judith Ratering to the Building Authority Board with a term expiring August 31, 2021. Motion carried.

It was moved by Commissioner Balog and seconded by Commissioner Pangle to appoint Dave Nelson to the Veterans' Affairs Board with a term expiring March 31, 2022. Motion carried.

ADMINISTRATOR'S REPORT

Ms. Doehring had nothing further to report.

FINANCE DIRECTOR'S REPORTS

Mr. Post presented the following reports:

Budget Amendments

| | | |
|--|--------|-----------|
| Budget for purchase of virtual partner 2/electronic citation software | | |
| Traffic safety program fund | | |
| Increase budgeted use of fund balance (#232-301-676.000) | 15,000 | 2/20/2018 |
| Increase computer software (#232-301-985.000) | 15,000 | 2/20/2018 |
| | | |
| Budget for 2 employees to attend out-of-state imagesoft/on-base training | | |
| General fund | | |
| Increase seminar & employee training (#101-131-862.000) | 4,000 | 2/20/2018 |
| Increase seminar & employee training (#101-215-862.000) | 4,000 | 2/20/2018 |
| Decrease computer hardware (#101-136-984.000) | 8,000 | 2/20/2018 |

It was moved by Commissioner Balog and seconded by Commissioner Pangle to approve the budget amendments. Motion carried.

Per Diem and Expenses

| | |
|--|---------------|
| Allen Balog - 3 category 1: 2/13, 2/14, 2/15 | \$150.00 |
| Kathy Pangle - 4 category 1: 2/7, 2/12, 2/13 x 2 | <u>200.00</u> |
| | \$350.00 |
| Allen Balog | \$29.43 |
| Kathy Pangle | <u>27.25</u> |
| | \$56.68 |

It was moved by Commissioner Czajkowski and seconded by Commissioner Pangle to approve the per diem and expenses. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Balog stated that the Committee had not met.

Judiciary

Commissioner Dobberteen stated that the Committee had not met.

Physical Resources

Commissioner Dobberteen stated that the Committee had not met.

Executive/Committee of the Whole

Chairman Allen stated that the minutes were available.

Other

Chairman Allen noted the upcoming Roads Committee on March 1, 2018 at 4:30 p.m.

CHAIRMAN'S REPORT

Chairman Allen had nothing further to report.

COMMISSIONERS' COMMENTS

Commissioner Czajkowski noted Carolyn Grace would be at the next meeting regarding the river grant.

Commissioner Balog noted that a log of parks projects were grant funded and that the goal is a self-sufficient parks department.

Commissioner Pangle noted the upcoming walk for warmth.

ADJOURNMENT

At 5:35 p.m., it was moved by Commissioner Balog and seconded by Commissioner Pangle that the St. Joseph County Board of Commissioners adjourn until March 6, 2018 at 5:00 p.m. Motion carried.

Lindsay Oswald, County Clerk

Dennis Allen, Chairman