

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on May 16, 2017 at 6:00 p.m.

Chairman Balog called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

The Pledge to the American Flag was given.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Dennis Allen	Kathy Pangle
Daniel R. Czajkowski	Allen J. Balog

Commissioner Dobberteen was absent.

Also present: Pat Yoder, Administrator/Controller; Teresa Doehring, Assistant County Administrator; and Joni Smith, Finance Director.

AGENDA

Chair Balog asked that the planning commission appointment be removed from the agenda.

It was moved by Commissioner Allen and seconded by Commissioner Pangle to approve the agenda as amended. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Pangle and seconded by Commissioner Allen that the minutes for May 2, 2017 be approved as presented. Motion carried.

COMMUNICATIONS

Letter to the Editor from Rob Sisson, Re: County road funding.

Notice from Michigan Public Service Commission, Re: Public hearing on May 31, 2017 to consider Indiana Michigan Power Company's Power Supply Cost Recovery Reconciliation.

Notice from Federal Energy Regulatory Commission, Re: Order amending water quality monitoring plan for Grande Pointe Power Corporation, licensee for the Three Rivers Hydroelectric Project No. 11797.

It was moved by Commissioner Czajkowski and seconded by Commissioner Pangle that the communications be placed on file. Motion carried.

CITIZENS' COMMENT

A Sheriff Deputy announced that there were 10 people in attendance.

Eric Eishen, Sturgis and St. Joseph County EDC member, commented on the history of government with economic development and its necessity for increasing quality of life for its residents.

Jeff Romig, St. Joseph County EDC member, commented on the necessity of public-private partnerships and team efforts in economic development. He stressed the importance of Southwest Michigan First Edge Program in bring private partners to the efforts.

Ken Jones, chair of the Edge Program, noted the expectation of significant accomplishments over the next 10 years and the need for a little more time to get the program fully underway.

Tim Carls, 63044Klinger Lake Road, Centreville, commented on the resolution presented for the past meeting and the funding for roads.

Rebecca Shank, 385 S. Washington, Constantine, commented on the importance of economic development and the 2200 jobs that Southwest Michigan First brought to the area. She noted building businesses is a way to improve roads.

## ADOPT CIVILITY PROCLAMATION

It was moved by Commissioner Allen and seconded by Commissioner Pangle to adopt the civility proclamation as follows:

*St. Joseph County is committed to encouraging, creating, and sustaining an environment that honors the inherent dignity of every member of our community. Respectful behavior should always be the norm in all forms of communications and in all situations.*

*As a community...*

- *We welcome a diverse range of perspectives and opinions and uphold the importance of civil debate.*
- *We fully support the free exchange of ideas and beliefs, as well as the expression of provocative or less popular ideas.*
- *We believe that only through the process of open and honest dialogue can we generate knowledge and deepen our mutual understanding.*
- *We believe that all members of the community have a responsibility to behave in a manner that does not harm others and shows respect for those with different opinions.*
- *Behavior that attacks, humiliates, belittles, or conveys personal hatred towards other diminishes our thriving and safe community environment.*
- *Words and actions matter.*
- *Everyone is asked to do their part in creating a healthy and positive community and a culture that truly values each person's uniqueness, experiences, and perspectives.*

*"It's all right to disagree, but not to be disagreeable."  
(paraphrased) Attributed to Father Hesburgh, Notre Dame.*

Motion carried 4-0 upon a roll call vote.

## INTERGOVERNMENTAL AGREEMENT WITH VAN BUREN COUNTY FOR HOMELAND SECURITY GRANT

It was moved by Commissioner Pangle and seconded by Commissioner Allen to approve the agreement. Motion carried 4-0 upon a roll call vote.

## MUNICIPAL LOAN FUND, APPLICATION, AND FUNDING

Treasurer Judie Ratering noted that she was able to transfer \$390,000 to general fund to cover \$50,000 for a one time transfer for Constantine Road; \$140,000 for the EDC agreement with Southwest Michigan First and the marketing services; and \$200,000 for the revolving loan program. She noted any additional funds must be requested in writing and there were no more excess funds for the remainder of the year.

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski to fund the \$200,000 revolving loan fund program from the tax delinquent account. Motion carried 4-0 upon a roll call vote.

It was moved by Commissioner Czajkowski and seconded by Commissioner Allen to fund the \$50,000 contribution to the construction of Constantine Road from the tax delinquent account. Motion carried 4-0 upon a roll call vote.

## ECONOMIC DEVELOPMENT FUNDING

It was moved by Commissioner Czajkowski and seconded by Commissioner Allen to approve \$120,000 for the Southwest Michigan First program and up to an additional \$20,000 for marketing services. Discussion included the marketing was for a branding professional consulting specialist, not actually hiring another employee. Motion carried 4-0 upon a roll call vote.

## COMMUNITY DEVELOPMENT INTERN POSITION

It was moved by Commissioner Pangle and seconded by Commissioner Allen to approve the intern position. Motion carried.

## COMMUNITY CORRECTIONS GRANT CHANGE NOTICE NO. 1

It was moved by Commissioner Pangle and seconded by Commissioner Allen to approve the change order for \$199,478.00. Motion carried 4-0 upon a roll call vote.

ANNUAL REPORTS - CIRCUIT COURT, FOC, DISTRICT COURT, FAMILY COURT, AND COUNTY CLERK

It was moved by Commissioner Allen and seconded by Commissioner Pangle to accept the reports and place them on file. Motion carried.

NOMINATIONS/APPOINTMENTS

There were no nominations or appointments.

ADMINISTRATOR’S REPORT

Mr. Yoder had nothing further to report.

PERSONNEL REPORT

Ms. Doehring noted Ms. Smith was moving to South Carolina and thanked her for her service to St. Joseph County.

FINANCE DIRECTOR’S REPORTS

Ms. Smith presented the following report:

Budget Amendments

COMMUNITY DEVELOPMENT INTERN	
COMMUNITY DEVELOPMENT BLOCK GRANT FUND	
Increase Miscellaneous Appropriations (274-826-965.020)	5,500
Increase Budgeted Use of Fund Balance (274-826-676.000)	5,500
GENERAL FUND	
Increase Operating Transfer In (101-728-699.002)	5,500
Increase Community Development Part Time Wages (101-728-707.000)	5,100
Increase Community Development FICA (101-728-715.000)	400

It was moved by Commissioner Pangle and seconded by Commissioner Allen to approve the budget amendments. Motion carried.

Per Diem and Expenses

Dennis Allen - 7 category 1: 4/19, 4/20, 4/26, 5/1, 5/4, 5/8, 5/15	\$350.00
Allen Balog - 6 category 1: 4/19, 4/20, 4/26, 5/8, 5/12, 5/15 & 4 category 2: 4/27, 5/9, 5/10, 5/11	\$680.00
Daniel Czajkowski - 5 category 1: 4/19, 4/20, 4/26, 5/3, 5/8	\$250.00
Kathy Pangle - 13 category 1: 4/19 x 2, 4/26 x2, 4/27, 5/4, 5/8 x2, 5/9 x2, 5/10, 5/12, 5/13	<u>\$650.00</u>
	\$1,930.00

Dennis Allen	\$-
Allen Balog	175.48
Daniel Czajkowski	62.60
Kathy Pangle	<u>151.94</u>
	\$390.02

Financial Statement as of April 30, 2017

	Year-to-Date	Remaining	Budget Used
Revenue	\$4,698,486.70	\$16,567,234.30	22.09%
Expenses	\$5,131,871.78	\$16,133,849.22	24.13%

It was moved by Commissioner Allen and seconded by Commissioner Czajkowski to place the report on file. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Chairman Balog stated that the Committee had not met.

Judiciary

Chairman Balog stated that minutes were available.

Physical Resources

Chairman Balog stated that the Committee had not met.

Executive/Committee of the Whole

Chairman Balog stated that the minutes were available.

Parks and Recreation Commission

Commissioner Czajkowski reported that the projects were moving forward and park usage was up.

CHAIRMAN'S REPORT

Chairman Balog thanked Ms. Smith for her service to the County.

COMMISSIONERS' COMMENTS

Commissioner Allen reported that Florence Township approved \$50,000 toward Constantine Road and planned to apply for the loan program.

Commissioner Pangle noted the positive comments she had received about the new GIS mapping software on the County's website.

ADJOURNMENT

At 6:40 p.m., it was moved by Commissioner Czajkowski and seconded by Commissioner Allen that the St. Joseph County Board of Commissioners adjourn until June 6, 2017 at 6:00 p.m. Motion carried.

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Lindsay Oswald, County Clerk

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Allen J. Balog, Chairman