

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on June 19, 2018 at 5:00 p.m.

Chairman Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

The Pledge to the American Flag was given.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Allen J. Balog	Kathy Pangle
Daniel R. Czajkowski	Dennis Allen

Commissioner Dobberteen was absent.

Also present: Teresa Doehring, County Administrator and Ryan Post, Finance Director

AGENDA

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski that the agenda be approved as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Balog and seconded by Commissioner Czajkowski that the minutes for June 5, 2018 be approved as presented. Motion carried.

COMMUNICATIONS

Letter from Michigan Public Service Commission, Re: Notice of public hearing on June 27, 2018 for approval of its Energy Waste Reduction Plan Cost Reconciliation.

Letter from American Electric Power, Re: Constantine Hydroelectric Project.

Resolution from Berrien County, Re: Opposition of HB 6049 and SB 1025.

It was moved by Commissioner Balog and seconded by Commissioner Pangle that the communications be placed on file. Motion carried.

CITIZENS' COMMENT

Carolyn Grace, Conservation District Director, noted a \$149K invasive species management grant for the area.

Charlene Zavala, 16916 Bridgette Drive, Three Rivers, commented on the 911 millage, construction noise, and manure on the field by her house.

Tim Carls, 63044 Klinger Lake Road, Centreville, commented on the road commission.

Lynn McLeod, 3620 Middlebury, Kalamazoo, commented on detachment petitions and the mayor of Three Rivers.

Rebecca Shank, 385 S. Washington, Constantine, commented on county history.

AREA AGENCY ON AGING IMPLEMENTATION PLAN  
RESOLUTION 8-2018

WHEREAS, the Branch-St. Joseph Area Agency on Aging (Region IIIC) has been designated as the area agency on aging to serve Branch and St. Joseph Counties since 1996 under the Federal Older Americans Act (Public Law 89-73, and subsequent amendments), and the State Older Michigianians Act (Public Act 180, and subsequent amendments); and

WHEREAS, the Branch-Hillsdale-St. Joseph Community Health Agency Board of Health has been designated and approved as the Policy Board for Region IIIC; and

WHEREAS, Region IIIC is required to develop an Annual Implementation Plan for fiscal year 2019; and

WHEREAS, the Region IIIC Policy Board has developed, reviewed and accepted the Plan after input sessions and a public hearing; and

WHEREAS, the Region IIIC Policy Board has taken into consideration the views expressed at the public hearing for the final draft of the Annual Implementation Plan; and

WHEREAS, the Region III C Policy Board substantiates that this document meets the Michigan Aging and Adult Services Agency Approval Criteria.

NOW, THEREFORE, BE IT RESOLVED, that the St. Joseph County Board of Commissioners endorses the submission of this final planning document to the Michigan Commission on Services to the Aging for final review and approval.

It was moved by Commissioner Balog and seconded by Commissioner Pangle to adopt the resolution and waive second reading. Motion carried 4-0 upon a roll call vote.

FOC CYBER SECURITY AGREEMENT WITH MGT CONSULTING GROUP

It was moved by Commissioner Pangle and seconded by Commissioner Balog to approve the \$20,350 agreement. Motion carried 4-0 upon a roll call vote.

REQUEST FOR EXCEPTION TO HIRING FREEZE

It was moved by Commissioner Balog and seconded by Commissioner Czajkowski to approve the hiring freeze exception for the Register of Deeds office. Motion carried.

COMMISSION ON AGING MILLAGE RENEWAL  
RESOLUTION 9-2018

WHEREAS, St. Joseph County Commission on Aging requested that the Board of Commissioners consider a millage ballot question to be placed on the November 2018 ballot; and

WHEREAS, St. Joseph County Prosecuting Attorney John McDonough has reviewed and approved the language.

NOW, THEREFORE, BE IT RESOLVED that the St. Joseph County Board of Commissioners hereby approves the following ballot millage renewal question language for a special election to be called and held in November of 2018:

Shall the Constitutional limitation upon the total amount of taxes which may be assessed in one year upon all property within the County of St. Joseph, State of Michigan, be renewed by the County and authorized to levy ¾ of a mill (\$0.75 per \$1,000.00 of taxable valuation) for a period of six (6) years, 2018, 2019, 2020, 2021, 2022, and 2023, inclusive, for the sole purpose of operating millage for the continuation of Senior Services through the St. Joseph County Commission on Aging? It is estimated that if this tax levy were spread in 2018 it would generate \$1,489,200.00 in additional revenue.

It was moved by Commissioner Balog and seconded by Commissioner Pangle to adopt the resolution and waive second reading. Motion carried 4-0 upon a roll call vote.

NOMINATIONS/APPOINTMENTS

There were none.

ADMINISTRATOR’S REPORT

Ms. Doehring had nothing further to report.

FINANCE DIRECTOR’S REPORTS

Mr. Post presented the following reports:

Budget Amendments

Mid-Year Budget Adjustments to Reflect General Ledger Activity

General Fund	
Increase Probation 25% Court Costs Fees (#101-149-622.000)	550
Increase Drug Caseflow Reimbursement (#101-215-544.010)	600
Decrease Juror Compensation Reimbursement (#101-215-544.020)	(5,500)
Increase Bench Warrant Costs (#101-215-608.019)	3,000
Increase Court Costs - Circuit Court (#101-215-608.060)	30,000
Decrease Attorney Fees - Circuit Court (#101-215-608.070)	(3,000)
Increase 10% County Share DNA (#101-215-608.160)	500
Increase Filing Fees In Lieu Of Pet (#101-215-615.130)	700
Decrease Miscellaneous Revenue (#101-215-696.000)	(2,245)
Increase COA Reimbursement (#101-224-580.273)	131,723

Increase Sale Of Fixed Assets (#101-226-673.000)	700
Increase Equipment Repairs & Maintenance (#101-226-931.000)	33,000
Decrease Equipment Maintenance (#101-226-933.000)	33,000
Decrease Sale Of G.I.S. Maps (#101-227-648.030)	(4,000)
Increase Passport Execution Fees (#101-236-615.060)	2,000
Increase Photo Fees (#101-236-615.065)	2,500
Increase Real Estate Transfer Tax (#101-236-616.010)	10,000
Increase Recording Fees (#101-236-616.020)	40,000
Increase Record Copying (#101-236-617.000)	2,000
Increase Services Provided To The Public	2,500
Decrease Computer Services (#101-253-627.030)	(19,000)
Decrease Jail Diversion Pilot Project (#101-301-546.500)	(4,000)
Increase Out Of County Board (#101-301-630.020)	4,000
Decrease Telephone Commissions (#101-301-643.010)	(25,000)
Increase Sale Of Sand Bags (#101-301-643.030)	1,000
Decrease Pistol Permits (#101-301-479.000)	(1,000)
Increase Sex Offender Fees (#101-301-609.040)	1,700
Increase Miscellaneous Revenue (#101-351-696.000)	500
Decrease State Grant Reimbursement (#101-430-578.000)	(6,000)
Decrease Miscellaneous Revenue (#101-430-696.000)	(2,500)
Decrease Collection Fee To Vets (#101-430-478.020)	(2,500)
Increase Petco Grant Revenue (#101-430-672.080)	1,846
Increase Miscellaneous Revenue (#101-664-696.000)	20,000
Decrease Misc State Grant (#101-682-579.000)	(1,500)
Increase Hsa Employer Contribution (#101-131-718.090)	6,720
Increase Hsa Employer Contribution (#101-136-718.090)	4,314
Increase Hsa Employer Contribution (#101-141-718.090)	23,395
Increase Hsa Employer Contribution (#101-172-718.090)	1,334
Increase Hsa Employer Contribution (#101-212-718.090)	5,074
Increase Hsa Employer Contribution (#101-215-718.090)	5,206
Increase Hsa Employer Contribution (#101-225-718.090)	5,012
Increase Hsa Employer Contribution (#101-226-718.090)	668
Increase Hsa Employer Contribution (#101-227-718.090)	3,742
Increase Hsa Employer Contribution (#101-229-718.090)	3,808
Increase Hsa Employer Contribution (#101-236-718.090)	2,408
Increase Hsa Employer Contribution (#101-253-718.090)	5,074
Increase Hsa Employer Contribution (#101-257-718.090)	4,816
Increase Hsa Employer Contribution (#101-265-718.090)	1,334
Increase Hsa Employer Contribution (#101-266-718.090)	3,808
Increase Hsa Employer Contribution (#101-275-718.090)	2,732
Increase Hsa Employer Contribution (#101-301-718.090)	18,690
Increase Hsa Employer Contribution (#101-351-718.090)	16,105
Increase Medical Supplies (#101-351-760.000)	33,000
Increase Hsa Employer Contribution (#101-426-718.090)	2,408
Increase Vet Fees - Petco Grant (#101-430-826.010)	1,846
Increase M.E. Ordered Transportation (#101-648-835.000)	3,500
Increase Ira/Sep Employer Deposits (#101-682-718.100)	580
Increase Eri Health Care Savings Program (#101-872-718.095)	24,000
Increase Electric - Animal Shelter (#101-872-921.060)	8,000
Decrease Electric - Animal Shelter (#101-430-921.060)	(8,000)
Increase Gas - Animal Shelter (#101-872-922.060)	6,000
Decrease Gas - Animal Shelter (#101-430-922.060)	(6,000)
Increase Water - Animal Shelter (#101-872-923.100)	2,500
Decrease Water - Animal Shelter (#101-430-923.100)	(2,500)
 Parks Fund	
Increase Utilities - Electric (#208-751-921.000)	1,500
Decrease Electric - Parks & Rec Bld (#101-872-921.080)	(1,500)
Increase Utilities - Gas (#208-751-922.000)	1,250
Decrease Gas - Parks & Rec Bld (#101-872-922.080)	(1,250)
Increase Utilities - Water (#208-751-923.000)	1,000
Decrease Water - Parks & Rec Bld (#101-872-923.080)	(1,000)
Increase Operating Transfer In (#208-751-699.000)	3,750
Increase Parks & Rec Appropriation (#208-751-965.100)	3,750
 Central Dispatch Fund	
Increase Utilities - Electric (#211-911-921.000)	20,000
Decrease Electric - Central Dispatch (#211-911-921.090)	(20,000)
Increase Utilities - Gas (#211-911-922.000)	1,000

Decrease Gas - Central Dispatch (#211-911-922.090)	(1,000)
Increase Utilities - Water (#211-911-923.000)	1,000
Decrease Water - Central Dispatch (#211-911-923.090)	(1,000)
Meyer Broadway/Coon Hollow Park	
Increase Utilities - Electric (#213-751-921.000)	1,500
Decrease Utilities (#213-751-920.000)	(1,500)
Cade Lake Park	
Increase Telephone (#217-751-850.000)	1,200
Increase Utilities - Electric (#217-751-921.000)	7,300
Decrease Utilities (#217-751-920.000)	(8,500)
Drug Law Enforcement Fund	
Increase Budgeted Use of Fund Balance (#265-229-676.000)	30,000
Decrease FOC Reimbursement (#265-229-580.010)	(30,000)
Inmate Store Fund	
Increase Cellular Telephone Services (#546-301-850.010)	3,700
Decrease Cellular Telephone - Jail Store (#546-301-850.012)	(3,700)
Commission on Aging	
Increase Utilities - Electric (#273-593-921.000)	16,800
Decrease Electric - COA (#273-593-921.200)	(16,800)
Increase Utilities - Electric (#273-594-921.000)	1,800
Decrease Electric - COA (#273-594-921.200)	(1,800)
Increase Utilities - Gas (#273-593-922.000)	5,200
Decrease Gas - COA (#273-593-922.200)	(5,200)
Increase Utilities - Gas (#273-594-922.000)	2,600
Decrease Gas - COA (#273-594-922.200)	(2,600)
Increase Utilities - Water (#273-593-923.000)	1,050
Decrease Water - COA (#273-593-923.200)	(1,050)
Increase Utilities - Water (#273-594-923.000)	1,200
Decrease Water - COA (#273-594-923.200)	(1,200)
Increase Utilities - Sewer (#273-593-924.000)	2,220
Decrease Sewer - COA (#273-593-924.200)	(2,220)
Increase Utilities - Sewer (#273-594-924.000)	1,550
Decrease Sewer - COA (#273-594-924.200)	(1,550)

It was moved by Commissioner Balog and seconded by Commissioner Pangle to approve the budget amendments. Motion carried.

Per Diem and Expenses

It was moved by Commissioner Pangle and seconded by Commissioner Balog to approve payment of the per diem and expenses. Motion carried.

Financial Statement

It was moved by Commissioner Balog and seconded by Commissioner Czajkowski to place the May 31, 2018 financial statement on file.

COMMITTEE REPORTS

Law Enforcement

Commissioner Balog stated that the Committee had not met.

Judiciary

Commissioner Balog stated that the Committee had not met.

Physical Resources

Commissioner Czajkowski stated that the Committee had not met.

Executive/Committee of the Whole

Chairman Allen stated that the minutes were available.

COMMISSIONERS' COMMENTS

Commissioner Czajkowski thanked the audience for the comments.

CHAIRMAN'S REPORT

Chairman Allen congratulated the Centreville High School softball team.

By consent, the Commission cancelled the July 3 Commission Meeting.

ADJOURNMENT

At 5:39 p.m., it was moved by Commissioner Czajkowski and seconded by Commissioner Pangle that the St. Joseph County Board of Commissioners adjourn until July 17, 2018 at 5:00 p.m. Motion carried.

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Lindsay Oswald, County Clerk

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Dennis Allen, Chairman